

After School Study Hall

2017-2018 School Year

Begins September 12- December 7th, 2017

What is Study Hall? Study Hall is a supervised, safe place for students in grades 4-8 to work on homework and study skills after school. It is supervised by Ms. Mary Clara Horrigan and Mr. Ian Turner

When and where is Study Hall? Study Hall is held on Tuesdays and Thursdays from 3:15-4:15PM in the Middle School portable.

How much does it cost? It costs \$5.00 per session, **this must be prepaid.**
Payment is made through the FACTS Tuition Management System.
There are 18 sessions of Study Hall in the **second** trimester.

Please indicate days/sessions your child will attend.

- Tuesdays only (\$5.00)= \$47.00
- Thursdays only (\$5.00) = \$47.00
- All sessions, both Tuesday and Thursday (\$5.00 x 18 sessions) = \$90.00
- Please check the box indicating you understand that your FACTS account will be charged the above total.

Please contact Ms. Horrigan if you have questions or concerns at mhorrigan@stcatherineschool.net

Please complete the following, read over the guidelines and rules and sign on the back. Thanks.

Student(s) Name _____ **Grade** _____ **Number of Prepaid Sessions** _____

Parent/Guardian Name: _____

Address _____

Home Phone Number _____

Cell Number _____

Email _____

TOTAL AMOUNT ENCLOSED: _____ (Check made out to St. Catherine School)

PLEASE SEND MY CHILD(REN) TO EXTENDED CARE AFTER STUDY HALL: yes _____ no _____

I WILL PICK MY CHILD UP AT STUDY HALL: yes _____ no _____

MY CHILD HAS PERMISSION TO WALK HOME: yes _____ no _____

*I have provided the school office and Ms. Horrigan
with written permission of this request.* yes _____ no _____

We will **not** release your child to another adult unless we have written notice or an email from a parent giving permission. Please notify both Ms. Horrigan and the office. We will print the permission and keep it on file.

Students **MAY NOT** leave Study Hall for any reason without permission. This includes **ALL** after school activities. This measure is taken to secure the safety of your child. Please make sure to notify the teachers in charge and the school office before 3:00PM if your child will not be attending study hall.

Please add comments, special instructions, or areas of focus for your child or children. Thank you.

After School Study Hall Rules and Guidelines

- 1) Students must arrive by 3:15 pm **with all their materials.**
- 2) Students must come with homework to do. If homework is finished early, students are expected to read or practice math skills, practice work will be provided if needed. This is not social time.
3. All students are expected to respect the rights of others. Students understand that they are here to complete homework and will allow others to complete their homework.
4. Use a respectful level of speaking voice at all times.
5. **Copying is cheating** and is not allowed. Your parents and teachers will be notified if you are caught cheating.
6. RESPECT the learning environment by keeping it clean. Clean up after yourself.
7. Cell phones may be used for research, as a calculator, or to listen to music, provided the student has ear buds or earphones. If students do not respect this rule, the phone will be taken and returned to the parent. The student will lose the privilege.
8. **A parent or guardian must notify both the teacher in charge and the office in writing or email of any special circumstances regarding arrival time to study hall or dismissal from Study Hall. (Examples: permission to walk home, pick up by anyone that is not a parent or guardian, walking to a coffee shop, meeting a parent at an alternative point of pick up, any sports practices that the student will need to be dismissed early). It is the best practice to notify both the office and Ms. Horrigan, or teacher in charge of any changes in the student's schedule or pick up pattern. (Please understand that this is for the child's safety.)**
9. **BE RESPECTFUL, BE PREPARED, BE PRODUCTIVE, BE SAFE.**

We, parent and child/children have read and agree to respect and follow the guidelines and rules of Study Hall.

Parent/Guardian Signature _____ Student Signature _____
Student Signature _____

Non-compliance with the above guidelines will result in direct communication with parents and School Administrators.

There will be No Study Hall on the following dates:

- **September 21, Curriculum Night**
- **October 3-5, Middle School Camp**
- **November 2, Student-Parent Conferences**
- **November 21, Thanksgiving break**

Parents will need to re-enroll each trimester. Thank you.